



## Financial Assistance Scheme

**Purpose of Funds:** To support cast members who need financial assistance to fund either their show fee or Sedos membership fee (1 year only) or both.

### **Guidelines of the Fund:**

- All decisions of the fund allocation will be left to the discretion of the Management Committee, with particular oversight from the Treasurer and Finance sub-committee.
- Fund allocation will be either on a partial or full coverage basis for cast members requesting support, and will be evaluated on a case by case basis.
- Any individual or corporation may donate to the fund at any time, whether a member of Sedos or not.
- All funds will be maintained in a separate pool to be used only for the purpose of supporting cast members with financial assistance for show fees or membership fees.
- If a member of the Sedos Management Committee or Board of Trustees requests financial assistance from this fund, they should declare a conflict of interest in any discussion about accepting their request for financial assistance (and will be noted in the minutes of the next committee meeting). Steps will be taken to mitigate misappropriation of funds, in the form of removing them from the decision making process and taking greater steps to give assurance that their need is genuine.
- If a previous donor to the fund requires financial assistance from the fund in the future, there is no further declaration required, but the Sedos Management Committee will take greater steps to give assurance that their circumstances have changed and their need is genuine.

## FAQs

How do I donate to the scheme? What steps do I need to follow?

- (1) Please fill out the following form (see below or [linked form here](#)) and email the completed document to [treasurer@sedos.co.uk](mailto:treasurer@sedos.co.uk), using the subject line "Financial Assistance Scheme Donation"
- (2) Please **donate directly to Sedos using the following bank account details**, under reference "FAS Pledge".

### BUSINESS ACCOUNT

**Name:** The Stock Exchange Dramatic and Operatic Society

**Sort Code:** 30-90-89

**Account Number:** 39704568

**IBAN:** GB70LOYD30908939704568

**BIC:** LOYDGB21256

What reference should I use in my donation?

Please donate directly to Sedos using the following bank account details, under reference "FAS Pledge".

Who can be granted financial assistance?

Any cast member of a current Sedos production can request financial assistance for either show related fees or Sedos membership for a 1-year period.

How do I request financial assistance if I am a member of a Sedos show cast?

Please contact one of the following individuals to discuss your financial situation and needs for assistance: Relevant Sedos Committee Liaison, Producer of the show, or the Sedos Treasurer ([treasurer@sedos.co.uk](mailto:treasurer@sedos.co.uk))

Will there be any form of 'means testing' in order to receive financial assistance?

We will request that the requesting cast member self categorises their reason for needing financial assistance to act as a level of diligence. Examples of support reasons include the following: low income, unemployed, single parents / carers, 'I would not audition for this production without financial support'.

If I request assistance, will I receive it?

There is no guarantee that requesting cast members will receive financial assistance. Each request will be evaluated on a case by case basis and granted either partial or full fee coverage based on factors such as individual circumstances and need, overall fund size and availability, discretion of the Sedos Management Committee.

*Any other questions? Please contact our Treasurer at [treasurer@sedos.co.uk](mailto:treasurer@sedos.co.uk)*

## Financial Assistance Scheme Donation Form

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date of Donation:** \_\_\_\_\_ **Amount of Donation (£):** \_\_\_\_\_

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below:

	I want to Gift Aid my donation of the above amount to The Stock Exchange Dramatic and Operatic Society
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I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

**Please select one of the following regarding recognition of your donation:**

Y / N	I allow my name to be recognised for my donation on the Sedos website
Y / N	I allow my name to be recognised for my donation in a Sedos show programme
Y / N	I would like to keep my donation anonymous

**Please select Y or N for each of the following:**

Y / N	I am happy for my donation to be used to support cast members of other Sedos productions if the current fund size is sufficient to cover the needs of cast members.
Y / N	I am currently a member of the Sedos Management Committee or Board of Trustees
Y / N	<i>If you responded 'Y' to the above, please answer the following statement:</i> I have not previously donated to the fund (note: if 'Y', then we can still help but please email the Treasurer for further discussion)

**Your donation should be made directly to Sedos, to the following business account.**

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**Sort Code:** 30-90-89

**Account Number:** 39704568

**IBAN:** GB70LOYD30908939704568

**BIC:** LOYDGB21256

**Reference:** FAS Pledge

Please confirm your donation by sending this completed form via email to the Sedos Treasurer at [treasurer.sedos.co.uk](mailto:treasurer.sedos.co.uk). If you have any questions, please reach out to Sedos through the same Treasurer email and we'd be happy to help.